

SOUTHSIDE NEIGHBORHOOD ORGANIZATION BYLAWS - 2005

NAME:

This organization shall be named the Southside Neighborhood Organization.

PURPOSE:

This organization supports and promotes the general welfare of the Southside neighborhood, "Tree Streets", as well as adjacent areas.

GEOGRAPHICAL BOUNDARIES:

All streets in the area bounded by South Roan Street on the East to University Parkway on the West, and State of Franklin on the North to University Parkway as it runs South.

MEMBERSHIP:

Membership as a voting member is open to individuals who own and live in the geographical area and support the goals of the Southside Neighborhood Organization and may be obtained by signing a pledge of support for the goals and organization bylaws and payment of annual household dues, as established by the Organization. Each household is entitled to one vote. The membership year is from August 1 to August 1.

Non-voting sponsors or patrons from local organizations, businesses, and adjacent areas may join and/or support the Organization.

The members in good standing in attendance shall constitute a quorum for a vote.

OFFICERS AND COMMITTEES:

The officers of the Organization shall consist of a President, Vice-President, Secretary, Treasurer, and Archivist. These officers and the chairs of the various standing committees shall compose the Executive Board.

THE PRESIDENT shall preside at all meetings. He/she shall appoint any Project Chairs and all Standing Committee Chairs. He/she shall be an ex-officio member of all committees except the Nominating Committee.

THE VICE-PRESIDENT shall preside at meetings in the absence of the President. If the President's seat is vacated in mid-term, the Vice-President shall automatically succeed to the office of President for the remainder of the term.

THE SECRETARY will maintain minutes of monthly meetings and perform correspondence as delegated by the President.

THE TREASURER shall keep the financial records; have charge of all monies and report monthly to the organization. The report will consist of a written ledger/list of expenditures (to whom/for what) and monies taken in. Treasurer has signature authority on checking account with two authorized signatures needed for checks over \$250.00.

FILED THIS 23 DAY OF
June 20 11, AT 3:50
O'CLOCK P. M.
BRENDA SNEYD
CLERK AND MASTER

EXHIBIT ONE

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ARCHIVIST will be responsible for maintaining/gathering on a quarterly basis, all correspondence, publications, minutes, etc., pertaining to any activities undertaken by this Organization. Such records will be passed to the next holder of this office.

The following will be **Standing Committees** of the Organization, and their functions:

Beautification Committee monitors physical appearance of the neighborhood and undertakes programs to maintain and improve trees, parks, and other components of the neighborhood's appearance.

Historic Preservation Committee studies and makes recommendations for establishing and preserving the historical significance of the neighborhood.

Membership Committee recruits members for the Southside Neighborhood Organization, collects dues, pledges of support, and other duties as relate to the membership.

Newsletter/Publicity Committee publicizes meeting and other events as pertain to the recognition of the Southside Neighborhood Organization and the activities it sponsors, produces and distributes any newsletters, notices or special public relations information or communications.

Traffic Committee represents the Southside Neighborhood Organization by being a liaison with appropriate city contact, on issues which affect the traffic problems/solutions for the neighborhood.

Zoning Committee represents the Southside Neighborhood Organization, by being a liaison with appropriate city contact, on issues that are a zoning concern in the neighborhood.

Special Projects Committee(s) is not a Standing Committee. These committee(s) will be formed throughout the year on an as-needed basis and will include Yard Sale Committee, Nominating Committee and other special projects as they occur.

EXECUTIVE BOARD

The Executive Board shall consist of the elected officers, the immediate past President and the Committee Chairs.

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Duties of the Executive Board:

The Executive Board shall have the responsibility to act for the Organization unless otherwise specified in the Bylaws. They have overseeing responsibility, not governing authority.

All actions of the Executive Board must be reviewed at the succeeding general meeting of the Organization or at a special meeting called for the purpose, by written request, lodged with the Secretary at least 10 days prior to the meeting. Any member in good standing can call a special meeting.

The Executive Board shall have the authority and the responsibility to discharge by a three-fourth (3/4) vote any officer or committee chair who becomes incapacitated or otherwise fails to carry out the responsibilities of the office. In such event, the Executive Board shall appoint a successor to serve until the next installation of officers.

ELECTION OF OFFICERS:

Officers will be elected from a slate of candidates to be presented at the October meeting by the Nominating Committee. The Nominating Committee will be appointed by the September meeting, and will consist of five (5) members, including a designated Chair, not more than three (3) of whom may be current committee chairs.

The Nominating Committee will present at least one (1) candidate for each office at the October general meeting. Additional nominations may be made from the floor or by submission of names in writing to the Nominating Committee.

Final voting will be in the November general meeting for installation at the January meeting. Officers will be elected by a simple majority of members attending the meeting.

Term of office will be two (2) years.

Furthermore:

- *active members in good standing may make nominations from the floor;
- *the vote shall be by written ballot except when there is but one nominee, in which case vote shall be by a show of hands. A simple majority of affirmative votes by those members present shall elect;
- *a vacancy in office after installation shall be filled by the Executive Board, except as stated for the President which would be filled by the Vice-President.

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GENERAL MEMBERSHIP MEETING:

General membership meetings of the members of the Southside Neighborhood Organization will be held the third week of each month, usually excepting July and December, on a day set by the current President.

All meetings of boards and committees shall be open to any member in good standing.

REPRESENTATION OF ORGANIZATIONAL POLICY:

It is essential that major decisions related to the goals of the Southside Neighborhood Organization be considered democratically.

No officer or other member may represent the policies of the organization or speak on its behalf except as specifically designated by decision of the membership. Where the members deem it appropriate or desirable, policy decisions may be put to the vote of the general membership and/or the neighborhood.

CHANGES AND AMENDMENTS TO BYLAWS:

These Bylaws may be changed or amended as required. All modifications to these Bylaws will require a two-third (2/3) majority vote of current members in attendance.

Two meetings will be required, one for reading the proposed change(s) and one for the vote.

AUTHORITY:

The rules contained in "Robert's Rules of Order, Revised" shall govern all questions not specified in these Bylaws.